

Parent Guidelines for Playground Duty

Two parents are required each day to assist the teacher on duty.

Time: 11.00am -11.30am Mon – Fri 12.30pm – 1.15pm Fri lunchtime

A teacher should be on duty at all times. Should a teacher not be present, contact the principal/office immediately.

The teacher has ultimate responsibility. Parents will take guidance from the teacher.

Supervision Outside

All supervision will take place on the hockey/basketball pitches

Please keep an eye that all children are included in general games and no one is left out. If an incident ensues, please refer to the teacher.

Parents **must not** get involved.

Please check that the children do not pick up/throw stones or sticks

Children may not return to classroom once they have come out.

Children may not play in the trees or on any steps.

The First Aid kit is in the teacher's bathroom. In case of injury please inform **the teacher** who will bring the child inside.

The teacher on duty will decide who will ring the bell, once playtime is over.

Toilets

Children will use the toilets in the **Main School**. They must ask permission from the teacher. **They may not ask the parents**. This will be closely monitored by the teacher on duty. Toilets will be checked at regular intervals by the teacher.

Supervision Inside (rainy days)

Supervision is still required when it is raining. Children will remain in their classes.

One parent will supervise with the teacher in the port cabins and the other parent will supervise on the corridor in the main school.

If an incident ensues, one parent must inform teacher on duty while the other parent remains in the area.

NB: Please do not park at the side of the main building during break/lunch

Many thanks to all for your support and cooperation!